

BOARD OF SELECTMEN – JULY 25, 2011

I. Call to Order/Roll Call

Chairman Brian Major called the Regular Meeting of the Board of Selectmen to order at 7:02 P.M. in the Selectmen's Conference Room at the Town Offices. Present were: Roll Call – Chairman Major – Y and Selectmen Mary Lyman – Y, Ted Teichert – Y, Alex Vispoli – Y and Paul Salafia – Y. Also present Town Manager Buzz Stapczynski and Town Clerk Larry Murphy. The meeting was duly posted and cable-cast live.

II. Opening Ceremonies

Chairman Major asked for a Moment of Silence followed by the Pledge of Allegiance.

III. Communications/Announcements/Liaison Reports

The Town Manager made the following announcements:

~ Water Conservation – Residents are encouraged to conserve water during the hot Summer days by reducing water usage (lawn irrigation), etc. During last week's heat wave, the Library and Senior Center offered respite from the heat. Weather related information appears on the Town's website.

~ Finance Committee Update: Joanne Marden has stepped down after 31 years as the Chair of the Finance Committee, however, she will continue to serve on the Committee and do the Finance Committee Report for Town Meeting. Jon Stumpf will be the new Finance Committee Chairman and Mary O'Donoghue will serve as the Vice Chair.

~ Negotiations have concluded with seven bargaining units in Town and all agreed to a zero increase for FY-2011.

~ Judy Yelle is resigning as Andover's representative on the Greater Lawrence Community Action Council in October. The GLCAC serves all of the Merrimack Valley providing services to low income and needy families. Anyone interested in applying for the position should contact the Town Manager's Office.

~ The Town received \$2,780 in additional Local Aid from the State.

Selectman Salafia reported the Town Yard Task Force is still formulating their recommendations from proposals received. The Youth Foundation is developing an outreach plan for the Youth Center proposal.

Selectman Teichert reported that DCS has been very busy this Summer with attendance high at Pumps Pond, the playgrounds and Recreation Park.

Selectman Lyman requested the Board meet to discuss the use of Town and School Buildings especially the ability for DCS to use school buildings. Selectman Lyman also suggested the Board meet with the Finance Committee to discuss the capital projects under consideration (Fire Station, Town Yard, Youth Center, and Shawsheen School) and their affect on the budget and the CIP.

Selectman Vispoli reported that he and Selectman Lyman have met twice to work on the Town Manager's goals and recommendations for this year using the new performance-based system. Board members are requested to forward 3-5 measurable goals to the subcommittee by Friday. A report on FY-12 Town Manager's Goals will be presented in mid-August.

Town Clerk Larry Murphy announced that the new precinct lines and map have been

approved by the Secretary of State.

Selectman Major congratulated the Andover National Little League Team on winning the Section 4 Championship and winning by more than ten runs each time. The team will compete in the State Championship in Tauton this weekend. He also commented on the photo of his nephew Ethan with First Lady Michelle Obama that appeared in Monday's edition of the *Eagle Tribune*. He announced that the DCS production of "Hair Spray" will be held at the Collins Center on August 5, 6, and 7.

Selectman Major said our State delegation would like to arrange a meeting with the Chairs of our three boards (Selectmen, Finance, School Committee). He suggested a CIP Tri-Board meeting to discuss all the capital projects coming forward for FY-12 to determine costs and affordability.

IV. Citizens Petitions and Presentations

John Pasquale, 47B Whittier Street, noticed that children were standing in the aisle and step-well of a bus at the DMS pick-up site. Regarding the Youth Center proposal, he would like to hear the Finance Committee's plan, what the operations cost will be, and with the possibility of three departments using the building, he suggested only one administrator be in charge.

V. Public Hearing

Chairman Major opened the Public Hearing at 7:25 P.M. and read the request from Columbia Gas of Massachusetts to excavate for the purpose of replacing and/or extending its gas mains and to make the necessary house connections along said extensions on the following public ways: Greenwood Road – excavate approximately 20 feet to install a new main to serve Trinity Court. The approximate location is shown on Plan #04282011, dated 4/28/11. The request has been reviewed and approved by the Town Engineer subject to the condition that a street opening permit is obtained from the Department of Public Works prior to the commencement of any construction.

Scott Snyder, 171 Greenwood Road, an abutter to the property, stated Trinity Court does not theoretically exist. It did exist on an easement plan that has since expired and is no longer in effect.

Columbia Gas sent an email requesting the Public Hearing be continued to August 22nd.

Selectman Salafia motioned to continue the Public Hearing for the request from Columbia Gas to excavate and install a new main to serve Trinity Court. The motion was seconded by Selectman Lyman and voted 5-0 to continue the Public Hearing to August 22, 2011.

VI. Regular Business of the Board

A. Deer Management Program

Don Cooper, Chairman of the Conservation Commission, and Conservation Director Robert Douglas, reported on the results of the pilot Deer Management Program and requested approval from the Board to continue the Deer Management Program in the Fall 2011. A hand-out of the proposed Deer Management Program for the Fall was distributed listing a draft of rules to be considered and information on the structure of a deer enclosure that would fence in areas of particular concern to keep deer from grazing on vegetation. The recommended number of permitted hunters has been increased to

fifty. A proposal to open an additional hunt area at Foster's Island in addition to Fishbrook North and the Haggetts Pond/Bald Hill/WHMS area was discussed. Foster's Island is a very isolated area, located behind the Pomp's Pond area, and rich in game life. The hearing was opened up for questions.

Don Cooper said the Conservation Commission has held two public meetings to review results of last year's pilot program and to decide if they should continue the program. He reported the vote by the Conservation Commission was not unanimous but was approved by a 5-1 vote in favor of continuing the Deer Management Program because the land is over-grazed and will become non-sustainable if the deer population is not decreased. Hunters will continue to be required to pass a proficiency test and abide by the rules of the program. He noted that this is not a permanent program but one to be approved annually.

Selectman Teichert asked if hunting time needed to be extended and if they should consider approving the program for two years instead of one.

The Board can vote to approve a two-year program or make the designated areas for hunting permanent as the land is under the care and custody of the Conservation Commission.

Bill Westaway of 2 Larchmont Circle said allowing permanent hunting with the permission of the Conservation Commission removes the conflict for the Board. He also expects that at some point in time, the deer population will come under control but they will always need some hunters to keep the deer population in check.

Craig Liversidge of 79 Sunset Rock Road suggested the creation of a living document with one governing body allowing the hunt and one body governing regulations.

Selectman Vispoli asked the Town Clerk to investigate if a policy change is needed and to report back to the Board.

Selectman Vispoli motioned to allow deer hunting on Town land as a permanent structure in areas designated by the Conservation Commission. The motion was seconded by Selectman Teichert and voted 5-0 to approve.

B. National Grid Easement Agreement

On a motion by Selectman Lyman and seconded by Selectman Vispoli, the Board voted 5-0 to approve the granting of an easement to the National Grid Agreement for the installation of equipment on property located at 15 Bancroft Road (Bancroft Elementary School) as presented.

VII. Consent Agenda

A. Change of Manager

Selectman Vispoli motioned to approve the request of Residence Inn by Marriott, LLC, d/b/a Residence Inn by Marriott, 500 Minuteman Road, Andover, for a Change of Manager on their Wine & Malt Innholder License from Marisa Cerasuolo to Susan J. Hagen. The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Lyman and voted 5-0 to approve.

B. Pledge of License/Inventory

Selectman Vispoli motioned to approve the request of Andover Classic Wines, LLC, d/b/a Andover Liquors, 209 North Main Street, Andover, for a pledge of license on their All-Alcoholic Package Store license and inventory. The request has been reviewed and approved by the Town Clerk subject to the condition that all other requirements of the Town are met prior to the issuance of the license. The motion was seconded by Selectman Salafia and voted 4-0 to approve. Selectman Lyman recused herself from voting.

C. DCS Yard Sale

Selectman Teichert motioned to approve the request of Community Services Director Mary Montbleau for permission to use The Park on Saturday, October 1, 2011 from 8:00 A.M. to 2:00 P.M. (raindates – Saturday, October 15, 2011 or Sunday, October 16, 2011) for their annual Fall Yard Sale. The request has been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Lyman and voted 5-0 to approve.

D. Block Party

Selectman Salafia motioned to approve the request of Colleen Goddard, 12 Hartford Circle, to block off #26 and #27 through #29 and #30 Abbot Bridge Drive and all of Hartford Circle for a neighborhood block party on Saturday, September 10, 2011 from 1:00 P.M. to 8:00 P.M. (raindate – Sunday, September 11, 2011). The request has been reviewed and approved with conditions by the Police Department. The motion was seconded by Selectman Lyman and voted 5-0 to approve.

E. Appointments and Re-appointments

On a motion by Selectman Teichert with a second by Selectman Vispoli, the Board voted 5-0 to approve the following appointments recommended by the Town Manager:

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>FINANCE & BUDGET DEPARTMENT</u>			
Donna M. Walsh	Finance & Budget Director (v. A. Torrisi)	M3-9/\$109,627	9/6/11
<u>FIRE RESCUE</u>			
Robert M. Dalton	Lieutenant (v. R. Sheaff)	6709-1-2/\$79,566	7/16/11
<u>DEPARTMENT OF PUBLIC WORKS – Highway Division</u>			
Brian P. Vining	Equipment Operator II – Temp. (v. S. Surette)	W4-1-0/\$45,769	7/26/11
Shawn R. Daly	Equipment Operator II – Temp. (v. S. Bernard)	W4-1-0/\$45,769	7/26/11
<u>DEPARTMENT OF PUBLIC WORKS – Water Treatment Plant</u>			
James Misenti Jr.	WTP Operator-in-Training	W6-2-4/\$51,650	7/26/11
<u>COMMUNITY SERVICES</u>			
Jessica Miele	Program Assistant	IE14-1/\$41,073	8/8/11

(v. M. Doucette)

Jennifer A. Geary	Counselor – PT	C3B/\$9.00/hr.	7/18/11
Sameer K. Sangal	Tennis Instructor – PT	C2A/\$8.00/hr.	7/11/11

POLICE DEPARTMENT

Richard A. Crimmins	Reserve Intermittent – PT	N/A	9/4/11
Benjamin T. Ledwell	Reserve Intermittent – PT	N/A	9/4/11
Elliot A. Siegel,	Reserve Intermittent – PT	N/A	9/4/11
Matthew T. Goodale	Reserve Intermittent – PT	N/A	9/4/11
Michael C. Anderson	Reserve Intermittent – PT	N/A	9/4/11
Angelo Taveras	Reserve Intermittent – PT	N/A	9/4/11

MEMORIAL HALL LIBRARY

Stephanie St. Laurence	Community Services Librarian – PT	IE-20-2/\$28.35/hr.	8/1/11
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BALLARDVALE HISTORIC DISTRICT COMMISSION – Term expires 6/30/14

Jessica L. Roberts – Regular Member (v. S. Kirby)

PLANNING BOARD – Term expires 6/30/12

James D. Doherty, Jr. – Regular Member (v. M. Yanowitz)

CONSERVATION COMMISSION – Term expires 6/30/12

Frances M. Fink (v. G. Ralston)

Selectman Lyman motioned that the Board of Selectmen approve the appointments and re-appointments of Election Officials as presented and recommended by the Town Clerk and further, that the Town Clerk may assign the Wardens and Clerks to the various precincts and further, that the Town Clerk may appoint from time to time to the various precincts from the list of Pollworkers such Deputy Wardens, Deputy Clerks, Inspectors, Deputy Inspectors and Tellers as he deems appropriate. The motion was seconded by Selectman Teichert and voted 5-0 to approve.

DEPARTMENT	POSITION	RATE	EFF. DATE
<u>TOWN CLERK</u>			
Judith F. Birtles	Pollworker	\$8.25/hr.	7/25/11
Barry Boyce	Pollworker	\$8.25/hr.	7/25/11
Janice Burkholder	Pollworker	\$8.25/hr.	7/25/11
Bernadine Coburn	Pollworker	\$8.25/hr.	7/25/11
Anthony Connors	Pollworker	\$8.25/hr.	7/25/11
Nancy L. Cronin	Pollworker	\$8.25/hr.	7/25/11
Jeanne Fitzgerald	Pollworker	\$8.25/hr.	7/25/11
Jane Gifun	Pollworker	\$8.25/hr.	7/25/11
Phyllis A. Jardine	Pollworker	\$8.25/hr.	7/25/11
Christine Hayward	Pollworker	\$8.25/hr.	7/25/11
Betty Landy	Pollworker	\$8.25/hr.	7/25/11
Barbara MacIntire	Pollworker	\$8.25/hr.	7/25/11
Melvin Martin	Pollworker	\$8.25/hr.	7/25/11
Edith McElman	Pollworker	\$8.25/hr.	7/25/11

Donna J. Onasch	Pollworker	\$8.25/hr.	7/25/11
Carolyn Page	Pollworker	\$8.25/hr.	7/25/11
Catherine A Robie	Pollworker	\$8.25/hr.	7/25/11
Nancy Vogel	Pollworker	\$8.25/hr.	7/25/11

Re-appointments:

TOWN CLERK – Terms expire 8/1/12

John T. Andreadis	Clerk
Mary Jane Bausemer	Pollworker
Jeanne P. DeLisio	Pollworker
Nancy S. Gump	Pollworker
Ellen T. Marcus	Pollworker
Susan D. McKelliget	Pollworker
Lillian Palumbo	Pollworker
James J. Redmond	Pollworker
Judith T. Reghitto	Warden
Doris A. Rogers	Pollworker
Kathleen M. Salvi	Pollworker
Susan A. Schwarz	Pollworker
Helen J. West	Pollworker
Marilyn P. Wicker	Pollworker
Carole A. Hill	Pollworker
Alan M. Henderson	Pollworker
Patricia A. King	Pollworker
Margaret L. Leber	Pollworker
Joan M. LeMieuz	Pollworker
Douglas F. Mitchell	Clerk
Walter W. Salvi	Warden
James Sellers	Pollworker
Madelaine St. Amand	Pollworker
Rita T. Arsenault	Pollworker
Sue Bergmeier	Pollworker
Nancy A. Burnham	Pollworker
Delores J. Cleland	Pollworker
Denise S. Doherty	Pollworker
Robert A. Friedenson	Pollworker
Stacia H. Quinn	Pollworker
Margaret A. Hagopian	Pollworker
Margaret Hughes	Pollworker
Calvin G. Perry	Warden
Peter H. Schwind	Clerk
Beverly B. McCabe	Pollworker
Paul J. McVey	Pollworker
H. Francis Rittershaus	Pollworker
Cynthia M. Sexton	Pollworker
Susan A. Toth	Pollworker
Virginia F. Caswell	Pollworker
Clare M. Doyle	Pollworker
Eleanor A. Everett	Warden
Alice E. Friedenson	Pollworker
Pauline M. Malloy	Pollworker

Marcia S. O'Donnell	Pollworker
Elaine M. O'Brien	Pollworker
John E. O'Rourke	Pollworker
Cara G. Ozoonian	Pollworker
Susan Phieffer	Pollworker
Julie E. Pike	Pollworker
Celia Rogers	Pollworker
Helen Sellers	Pollworker
Michael Toth	Pollworker
Mary D. Barry	Pollworker
Suanne C. Dillman	Pollworker
Maureen A. Finneran	Pollworker
Wendy Cassidy-Grobicki	Pollworker
Charles H. Heseltine	Clerk
Robert C. Hughes	Warden
Shirley E. Kountze	Pollworker
Lynn M.R. Landry	Pollworker
Joanne Lepine	Pollworker
Beatrice A. Pfister	Pollworker
Shiva Sheel	Pollworker
David C. Tomlinson	Pollworker
Sidney H. Wicker	Pollworker
Arlene N. Abugov	Pollworker
Dianne E. DeLucia	Pollworker
Alexandra Driscoll	Pollworker
Abigail Harris	Pollworker
Nancy A. James	Clerk
W. Robert James	Pollworker
Laurel Mazzarelli	Pollworker
Marilyn S. Nolan	Pollworker
Pauline M. Robichaud	Pollworker
Robert E. Willard	Warden
Maria K. Bartlett	Pollworker
Marian C. Bicking	Warden
Mary Giata	Pollworker
Margaret Hughes	Pollworker
Elizabeth A. Kochakian	Pollworker
Philip LaTorre	Pollworker
Edward M. Medeiros	Clerk
Dorothy S. Morrissey	Pollworker
Jeanne S. Paskowsky	Pollworker
Martha J. Porter	Pollworker
Albert R. Retelle	Pollworker
Evelyn A. Retelle	Pollworker
John C. Schwing	Pollworker
Charlotte Taylor	Pollworker
Priscilla A. Titus	Pollworker
Joseph Leo Bernard	Pollworker
May R. Bernard	Pollworker
David W. Brown	Clerk
Victoria P. Coderre	Pollworker

Sandra P. Durling	Pollworker
Alfred E. Dusey	Pollworker
Maurice Y. LaBarre, Jr.	Warden
Richard Leber	Pollworker
Zeff Marusich	Pollworker
Deborah K. Moskal	Pollworker
Anthony J. Sofia	Pollworker
Constantine Bassilakis	Pollworker
Marie M. Wagner	Pollworker
Paul C. Dow	Warden
Joan A. Dow	Pollworker
Sheila N. Medeiros	Pollworker
Pamela H. Mitchell	Pollworker
Richard G. O'Brien	Clerk
John R. Petty	Pollworker
Alice H. Pincus	Pollworker
Richard P. Quintal	Pollworker
Mildred M. Raymond	Pollworker
Ruth N. Shapiro	Pollworker
Rosemary C. Surette	Pollworker
Kathryn M. Wilson	Pollworker

VIII. Approval of Minutes from Previous Meetings

On a motion by Selectman Teichert and seconded by Selectman Lyman, it was unanimously voted to approve the Minutes of the Regular Meeting of July 11, 2011 as presented.

IX. Adjournment

On a motion by Selectman Vispoli and seconded by Selectman Salafia the Board unanimously voted to adjourn the Regular Meeting of the Board at 8:25 P.M.

Respectfully submitted,

Dee DeLorenzo
Recorder

Documents:

Deer Management Program Proposal from Conservation Commission
Grant of Easement Request / National Grid